

## Uniform and Equipment

### 1046.1 EMPLOYMENT CLASSIFICATIONS

Orange County Sheriff's Department personnel are designated by employment classifications. These employment classifications include Sworn, Non-Sworn and Professional. Examples of each classification include but are not limited to the following:

**Sworn:**

- (a) Coroner and Senior Coroner Investigator
- (b) Deputy
- (c) Investigator
- (d) Sergeant
- (e) Lieutenant
- (f) Captain
- (g) Commander
- (h) Assistant Sheriff
- (i) Undersheriff
- (j) Sheriff

**Non-Sworn:**

- (a) Crime Scene Investigator - Crime Lab
- (b) Crime Prevention Specialist
- (c) Correctional Farm Supervisor
- (d) Correctional Services Technician
- (e) Correctional Services Assistant
- (f) Community Services Officer
- (g) Communications Technician (Dispatch)
- (h) Legal Property Technician
- (i) Sheriff Special Officer
- (j) Real Time Operations Center Analyst
- (k) Radio Dispatcher
- (l) Weapons Instructor

**Professional:**

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All Sheriff's department personnel not specified with the Sworn and Non-Sworn classifications fall within the Professional classification. These include a multitude of job classifications throughout the department. Some of these classifications include:

- (a) Office Specialist
- (b) Staff Specialist
- (c) Administrative Manager
- (d) Accounting Specialist
- (e) Information Technician
- (f) Communications Technician
- (g) Institutional Cook

#### **1046.1.1 UNIFORM CLASSIFICATIONS**

Approved uniform attire worn by department members shall be in accordance with the appropriate uniform classification. These uniform classifications include:

- 1. Class A - Formal uniform for Sworn and specific Non-Sworn classifications.
- 2. Class B - Daily use uniform for Sworn and specific Non-Sworn classifications.
- 3. Class C - Daily Utility Uniform.
- 4. Class D - Daily use uniform utilizing polo style uniform shirt with utility trouser. Applicable to specific sworn and non-sworn classifications. Standard uniform for Professional classifications.
- 5. Class E - Daily use uniform for Institutional Cook classification.

#### **1046.2 UNIFORMED ENFORCEMENT PERSONNEL**

Uniformed enforcement personnel of the following Commands, which includes the deputy sheriff, including those of the Reserve Deputy classification, and Sheriff's Special Officers (SSO) classification shall, during their tour of duty, wear the prescribed Department Class "A," Class "B," or Class "C" uniform and equipment as described in this chapter:

- (a) Patrol Operations Command
- (b) Custody Operations Command
- (c) Professional Services Command
- (d) Investigation & Special Operations Command

A Member's Commander or their designee may authorize a specialty assignment uniform and/or Class "D" uniform.

#### **1046.3 UNIFORMED NON ENFORCEMENT PERSONNEL**

Non Enforcement Personnel, designated by the Sheriff-Coroner, wear the Class "D" uniform and equipment during their tour of duty. Some examples are:

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- (a) Store Keeper
- (b) Legal Property Technician
- (c) Weapons Instructor
- (d) Real Time Operations Center Analyst
- (e) Radio Dispatcher
- (f) Reserve PSR
- (g) Coroner (uniforms also within the Class A, B and D category)
- (h) Professional Staff (if authorized)

Non Enforcement Personnel, designated by the Sheriff-Coroner, shall wear the Class "E" uniform and equipment during their tour of duty. Some examples are:

- (a) Supervising Institutional Cook
- (b) Head Institutional Cook
- (c) Institutional Cook

#### **1046.4 TYPES OF UNIFORMS**

The Class "A" uniform designates long sleeve apparel, forest green for deputies, tan for SSO and Coroner, with tie and tie bar and forest green trousers for deputies, CSOs, and SSOs and black trousers for Coroner.

"Formal Wear" for Correctional Service Technicians (CST), and Correctional Service Assistants (CSA) will include Utility long-sleeve shirt and trouser.

The Class "B" uniform designates long sleeve or short sleeve apparel, forest green for deputies, tan for SSO and Coroner with no tie. Trousers consist of forest green for deputies, CSOs and SSOs and black trousers for Coroner.

The Class "C" uniform designates alternative Daily Utility Uniform (UTILITY) in the following uniform colors:

- Deputies - Forest green shirt, forest green trouser
- Non-Sworn SSO - Tan shirt, forest green trouser
- Non-Sworn CSA, CST & CSO - Tan shirt, tan trouser
- Deputy Coroner - Black shirt, black trouser

The Class "D" uniform designates long or short sleeve polo style apparel with UTILITY trousers.

The Class "E" uniform designates short sleeves white button style shirt with black trousers.

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#### 1046.4.1 SERVICE STARS

Deputies, Reserve Deputies, and Sheriff's Special Officers, Correctional Service Assistants, Community Service Officers, and Correctional Services Technicians will wear one star for each five years of service on the left sleeve of the Class A, Class B or Formal long sleeve shirt. Prior law enforcement service from other law enforcement agencies may be accepted when determining years of law enforcement service.

#### 1046.4.2 DUTY BELT

The Duty Belt shall be worn with all issued equipment except when worn in a formal capacity. The formal leather basket weave duty belt shall consist of duty holster, magazine case, handcuff case and four keepers.

The wearing of the gun duty belt, is not required within the buildings or upon the grounds of any of the Sheriff's jail facilities unless deputies are on an assigned foot patrol outside of jail security.

Range and TAC officers, and all other uniformed enforcement personnel assigned to primarily desk work shall have the option of substituting a paddle style holster or high rise holster on the trouser belt in lieu of the regulation gun belt. Personnel choosing to do so must comply with Section 1046.19. of this policy.

#### 1046.5 POSSESSION OF UNIFORMS AND EQUIPMENT

Specifications for all uniforms and equipment will be in accordance with the standards maintained within this policy.

All uniformed personnel shall have readily available, unless otherwise exempted, the articles of apparel, identification and equipment necessary to perform their assigned duties, including deployment equipment and safety gear.

Sworn officers assigned to Custody or Investigations are expected to have readily available to them a full uniform and all Department issued equipment including, sidearm, ammunition, handcuffs, service cap, leather accessories, jacket and baton in the event of deployment.

#### 1046.6 MANNER OF WEARING UNIFORMS

A complete uniform shall be worn at all times by uniformed personnel when representing the Department in an official function.

The Department uniforms shall be worn in a professional manner. All buttons shall be properly secured at all times. Hats, when worn, shall be worn squarely on the head, two (2) fingers above the eye. Trouser cuffs must hang neatly over boots or shoes. Long sleeve cuff buttons must remain buttoned at all times and sleeves may not be rolled up, including Class C and polo style shirts. Black crew neck T-shirts shall be worn, sleeves shall not be visible.

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### **1046.7 MAINTENANCE OF UNIFORMS AND EQUIPMENT**

Prescribed uniforms and equipment shall be maintained at all times in a clean and serviceable condition, ready for immediate use. Leather equipment shall be kept dyed black and clean.

### **1046.8 INSPECTION OF UNIFORMS**

Commanders are responsible for ensuring subordinates properly wear and maintain their uniforms and equipment.

### **1046.9 REPLACEMENT OF UNIFORMS AND EQUIPMENT**

Articles of apparel and equipment shall be replaced as described below or when they are considered unserviceable. "Unserviceable" is defined as being so worn or damaged as to no longer present an acceptable appearance, or are in such condition that they no longer meet current specifications.

The following replacement schedule applies to uniform and/or equipment items issued or provided by the department:

1. Class "A", Class "B" or Class "C" annually at an allotment of any two (2) style approved shirts and an optional Class "A" long sleeve shirt
2. Class "D" shirts annually at an allotment of two (2)
3. Class "E" shirts annually at an allotment of three (3)
4. Class "E" pants annually at an allotment of three (3)
5. Pants, wool or Daily Utility style annually at an allotment of two (2) pairs
6. Ball cap annually
7. Jacket - when no longer serviceable
8. Leather gear - when no longer serviceable
9. Nylon gear - when no longer serviceable
10. Ballistic vest and carrier - five years from date of issue

### **1046.10 RESTRICTIONS ON WEARING OF UNIFORMS AND EQUIPMENT**

The following restrictions apply to all personnel while wearing Departmental uniforms:

1. Personnel wearing Departmental uniforms may travel to and from work provided no distinguishable part of the uniform is visible unless authorized by the Sheriff-Coroner or their designee.
2. When armed, deputies not in uniform shall conceal weapons from public view.
3. Uniformed personnel shall wear the class of uniform specified for their rank and assignment, and no part of apparel or equipment not specified shall be worn while on duty. No distinguishable part of the official uniform shall be worn in conjunction with civilian dress, except as authorized.
4. Nylon gear shall not be worn with the Class "A" uniform.

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5. Nylon gear shall not be worn on the basket weave leather duty belt. Leather gear shall not be worn on the nylon duty belt.
6. No part of the prescribed uniform shall be displayed off duty, except when authorized.
7. Sworn personnel and SSO personnel on light duty shall not wear clothing or uniform accessories that identify them as a law enforcement officer while in public places or places accessible to the public. This includes donning a uniform, gun belt, badge, and/or firearm. The public has an expectation that uniformed personnel will act when the need arises. Dressing in business attire will avoid the perception that personnel on light-duty assignments can assist when their physical limitations prohibit them from doing so. If being accommodated in a position outside of the public view, the proper attire is at the discretion of the respective Division Commander (See Policy 1054 for further details regarding modified duty assignments).
8. Non-Sworn and Professional personnel on light or modified duty shall wear business appropriate attire. Apparel other than business appropriate wear may be modified at the direction of an assigned supervisor or manager.

#### **1046.11 HELMETS**

Sworn personnel and Sheriff's Special Officers shall have Department issued safety helmets readily available for deployment. The chinstrap shall be secured at any time the helmet is worn..

#### **1046.12 BODY ARMOR**

Sworn personnel, Reserve Deputy Sheriffs, Sheriff's Special Officers, Community Service Officers, Deputy Coroners and Crime Scene Investigations Field personnel shall wear Department-issued body armor or their own Department-approved body armor as directed in Policy 1024. The wearing of the external carrier is not authorized with the Class "A" or Class "B" uniform. Law Enforcement managers are exempt from this provision.

##### **1046.12.1 BODY ARMOR OUTER CARRIER**

The exterior carrier for the ballistic vest shall have the Sheriff's sworn or non-sworn star, and name tape affixed to the front with the applicable back patch affixed to the back of the carrier. The wearing of an American flag patch affixed to the outer carrier may be worn. The patch will be Department issued consisting of OD green and black subdued design. The flag patch shall be worn on the right side of the outer carrier above the name strip. No other variations of the flag patch is authorized.

No other patches, pins or symbols are authorized to be worn or affixed to the outer ballistic carrier.

#### **1046.13 HEAD WEAR**

Standard issue black ball cap with "Orange County Sheriff" embroidered in black block letters. No other types or variations of ball caps will be authorized without approval of the Sheriff or the Sheriff's designee. Ball caps are issued from Quartermaster.

1. Wearing of ball caps will not be permitted with the Class "A" uniform or during the following events:

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- (a) Ceremonies
  - (b) Funerals
- 2. At no time will a ball cap be worn in substitute of the Department formal service cap and cap piece.
- 3. Wearing of watch caps, or beanies, is NOT permitted.
- 4. This policy does not apply to Special Operations Division.

The authorized cap for department members wearing the "Crye" style uniform will be an OD green ball cap with black embroidered sheriff's star with OD green background and "Orange County Sheriff's Department" arced above the star in black letters.

Bureau approved boonie hats are authorized for Members assigned and working Harbor Patrol.

#### **1046.14 BATON**

Deputies and SSOs shall be issued the 26" black wooden straight baton. Deputies and SSOs shall, in addition, be issued the 36" baton. Upon graduation from the Basic Academy, deputies and SSOs may be issued the 26" collapsible baton with holder. Deputies and SSOs, when on duty, shall carry their Department-approved batons unless their duty assignments precludes them from carrying a baton (e.g., working inside custody).

#### **1046.15 CHEMICAL AGENTS**

Sworn personnel, Sheriff's Special Officers (SSO), Community Service Officers (CSO), Correctional Services Technician (CST) and Correctional Service Assistants (CSA) shall, when on duty, carry an authorized chemical agent, unless their duty assignment precludes the carrying of a chemical agent or is exempt (see Policy Section 1046.4).

- 1. Sworn personnel, SSO's, CSO's, CST's and CSA's shall carry only those types of chemical agents authorized by the department and must have successfully completed Department-approved training.
- 2. It is the responsibility of the individual to exchange/return the chemical agent canister upon expiration to their respective division for replacement.
- 3. It is the responsibility of the individual to immediately notify a supervisor if a chemical agent is lost, and to obtain a replacement canister.

#### **1046.16 TACTICAL RESCUE KNIFE**

All sworn personnel working in a "Field" environment may carry an authorized tactical rescue knife while on duty whether in uniform or in plainclothes. The purchasing or acquiring of the Tactical Rescue Knife will be at the expense or responsibility of the employee.

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#### 1046.16.1 AUTHORIZED TACTICAL RESCUE KNIFE CRITERIA

1. The knife should be a quality folding knife with locking blade.
2. The blade should not exceed four (4) inches in length.
3. The blade can be straight serrated or a combination of both straight and serrated.
4. The Tactical Rescue Knife must not violate any Federal or State laws.

#### 1046.16.2 USE OF A TACTICAL RESCUE KNIFE

1. Tactical Rescue Knives are primarily carried to provide a cutting tool for employees to use in an emergency rescue, suicide intervention, utility cutting chores, package opening for searches, and other miscellaneous uses.
2. The Tactical Rescue knife may be used as a weapon when other means of defense are not reasonably available and deadly force is authorized.
3. The Tactical Rescue Knife shall not be displayed in an offensive or threatening manner. The carrying location of the Tactical Rescue Knife shall be at the discretion of the employee. Retention, safety, and concealment of the knife from public view is the employee's responsibility. The knife should not appear to be menacing or threatening to the public.

#### 1046.16.3 SPECIAL USE KNIVES

1. A Special Use Knife is a knife that does not violate any Federal or State laws and is not defined as a Tactical Rescue Knife. An example of a Special Use Knife is a fixed blade knife carried in a sheath.
  - (a) Employees working a unique or special assignment may carry a Special Use Knife with their Commander's approval.

#### 1046.16.4 RESCUE CUTTERS AND MEDICAL SCISSORS (CUSTODY DEPUTIES)

All deputies working in a custodial facility are authorized to carry a rescue cutter and/or medical scissors on their person. The only rescue cutters and medical scissors authorized to be carried are those issued by Custody Operations as outlined below.

1. The issuance of a Rescue Cutter, Medical Scissors or both will be determined by the facility Commander. The facility Commander shall consider whether one or both items are suitable based on the unique needs of the facility population.
  - (a) Rescue Cutter: (better suited for cutting a sheet or homemade rope).
    - i. Must be carried in a sheath that completely covers the cutting edge.
    - ii. Must be affixed to a belt if worn externally or may be carried in a secured pocket (while sheathed).
  - (b) Medical Scissors: (better suited for cutting a safety gown, blanket, or safety blanket).
    - i. Must be carried in a sheath (affixed to a belt clip) if worn externally or may be carried unsheathed in a secured pocket.



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2. Deputies are responsible for maintaining possession and control of their rescue cutter and/or medical scissors. Misplaced or missing items must be immediately reported to a supervisor.

#### **1046.17 RAIN GEAR**

Department issued rain gear shall be maintained and used for official use only. Rain gear is replaced when no longer serviceable.

Cap covers and waterproof footwear is optional and shall be provided by the individual department member.

#### **1046.18 SHOES AND BOOTS**

Shoes and boots shall be provided by the individual department member and shall conform to the type specified for each class of uniform. Shoes and boots shall be black in color and kept clean and polished.

Boots may be provided at Department cost and issued to only authorized special assignments and may be discontinued at the discretion of the Sheriff or the Sheriff's designee. These special assignments are:

1. Hazardous Devices Section (including rubber boot cover)
2. S.W.A.T.
3. K9
4. Air Support Bureau
5. Motor Boots (To be paid by contract city)

#### **1046.19 HANDGUNS**

The carry of Department issue or private purchase handguns by Deputies, Sheriff's Special Officers, Reserves, and Deputy Coroners for official and off-duty use shall conform to the regulations outlined in Policy 380.

##### **1046.19.1 HANDGUNS ON-DUTY**

Deputies, Deputy Coroners, Reserves, and Sheriff's Special Officers shall, when on-duty, carry or possess an authorized handgun in a clean, usable condition, unless their duty assignment precludes the carrying or possessing of a handgun, or unless they have been exempted by the Sheriff-Coroner.

Reserve deputies (with the exception of Level 1-D) and Sheriff's Special Officers shall not carry a firearm issued by the Orange County Sheriff's Department when not working in their official capacity. It is the policy of this Department to allow Reserves (Level 1, 2, and 3) and Sheriff's Special Officers to carry firearms while on-duty. Reserves (Level 1, 2, and 3) and Sheriff's Special

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Officers may lawfully transport their duty firearm to and from duty. Please reference Department policy 380.11 for the storage of Department issued firearms.

#### **1046.20 RESTRAINT EQUIPMENT**

1. Handcuffs
  - (a) Sworn personnel shall, while on duty, carry on their person or have immediately available at least one (1) pair of handcuffs meeting the specifications of standard Department issue. Administrative managers are exempt.
  - (b) Plastic flex cuffs may be utilized as an appropriate means of restraint. \*Note: flex cuffs should be used only when there is access to an appropriate tool for the immediate removal of the flex cuffs.
2. Leg Restraints
  - (a) Deputies may carry their own leg restraints provided they meet the specifications of those authorized for use in Custody Operations Command and Court Operations Division.
3. Waist Restraints
  - (a) Deputies may carry their own waist restraints provided they meet the specifications of those authorized for use in Custody Operations Command and Court Operations Division.

#### **1046.21 HOLSTERS**

1. Uniformed personnel will carry only the Department-approved holsters that are listed in the Department-approved holster addendum list maintained by the Training Division Commander (refer to Lexipol Policy 380.2.2(4) for details). The Department will provide a duty holster to personnel who carry a department issued firearm. Members who choose to carry their own optional handgun on duty must purchase a Department-approved holster at their own expense. The holster must meet the following minimum specifications:
  - (a) A duty holster approved by the Firearms Training Unit. Refer to the Department-approved holster addendum list for further details.
  - (b) The holster must be designed for the specific handgun, pistol mounted optic, and/or weapon-mounted light combination.
  - (c) Must be black with basket weave design for wear with the Class "A" or Class "B" uniform. May be plain black for wear with the Class "C" uniform.
  - (d) Modifications outside the original manufacture's specifications are not authorized.
2. Based on duty assignment, personnel may be permitted to utilize an optional paddle style holster. Additionally, the holster is required to have a belt, or clothing, retention capability that will prevent the holster from being easily removed. Holsters using internal friction as the only retention system are not authorized.

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3. "Leg Rig" style holsters may only be worn with the Class "C" uniform and shall be secured to the thigh. These types of holsters are usually attached to the duty belt and have a strap that secures the base of the holster to the thigh.
4. Drop style holsters may be worn if the holster and dropdown attachment is listed in the approved holsters addendum. These types of holsters are usually attached to the duty belt through the loop and may have a pivot point.
5. If personnel choose to carry a handgun in plain clothes or off-duty capacity, the handgun must be carried in a holster covering the trigger guard.

### **1046.22 CELLULAR PHONES**

Cellular phones throughout this Manual are referred to as cellular phones, cell phones, mobile phones, and personal communication devices (PCDs). With the rapid technical advancements, these devices have evolved from simple communication devices to hand-held computers.

Given these continued advancements, it is up to the Member to identify the current functionality of their device and the associated guiding policy within this Manual. The following list of policies are the most applicable, however this list is not all-inclusive.

- (a) 212 Electronic Communication
- (b) 303 Department Media
- (c) 352 Department Computer Use
- (d) 424 Portable Audio/Video Recorder
- (e) 702 Personal Communication Devices
- (f) 802 Evidence
- (g) 1055 Social Media
- (h) 1058 Employee Speech, Expression and Social Networking

When a Member is issued a cellular phone, the Member is to maintain possession of the device while on duty and on-call for duty, if applicable.

### **1046.23 PROHIBITED EQUIPMENT**

Items of restraint not described in this chapter are prohibited, except as individually approved by the Sheriff-Coroner.

Deputies shall not obtain or possess additional badges or identification cards unless approved or issued by the Department.

Wearing of any pin or insignia such as fraternal organization on the uniform is prohibited, except for items listed in 1046.24.

### **1046.24 SPECIALTY AND SERVICE AWARD PINS**

Specialty and Service Award pins are to be worn on the Class "A," Class "B" and Class "C" uniform only. Members of the following specialty units may wear the appropriate pin for that unit. The pin

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will be worn on the right shirt pocket flap, one-half inch below the top of the pocket flap, centered in the outer 1/4 of the flap, closest to the heart.

Recipients of medals for valor, courage, merit, distinguished deputy, the Sheriff's Award or contract city service awards, may display the accompanying award bar over the left breast pocket of the uniform. Order of presentation will be left to right (valor, courage, lifesaving, merit, other) when more than one award bar is displayed. Award bars will be centered and resting over the uppermost edge of the pocket flap.

#### Service Award Pins:

1. Valor
2. Courage
3. Lifesaving
4. Merit
5. Distinguished Deputy
6. Purple Heart

#### Specialty Service Pins:

1. Canine
2. Mounted
3. SWAT
4. CNT
5. HDS
6. Air Support
7. Dive Team
8. Critical Incident Response Team (CIRT)
9. FTO/MFTO
10. TAC
11. Honor Guard
12. Commemorative/Earned pins-Will be worn on the right shirt pocket flap, centered and one-half inch below the top of the pocket flap. Authorized Commemorative/Earned Pins include:
  - (a) Years of Service (5, 10, 15 years, etc.)
  - (b) Facility Pins (CJX, TLF, etc.)
  - (c) 10851 Pin
  - (d) Drug Use is Life Abuse (DUILA)
  - (e) DUI Pin

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- (f) MADD
- (g) Peace Officers Memorial
- (h) Red Ribbon
- (i) Gold Star

#### Combination Flag/Military Service Pins:

1. U.S. Army
2. U.S. Air Force
3. U.S. Navy
4. U.S. Marine Corps
5. U.S. Coast Guard

Field Training Officers/Master Field Training Officers may wear their FTO/MFTO pin on the right shirt pocket flap, one-half inch below the top of the pocket flap, centered in the outer 1/4 of the flap.

A small replica of the American flag may be worn on the left shirt pocket flap, centered one-half inch below the top of the pocket flap. Combination pins consisting of military branch and American flag may be worn in place of the American flag pin.

The Sheriff-Coroner may authorize the wearing of an insignia, medal or pin for special events, occasions or assignments, or black mourning bands.

Marksmanship Qualification Program Pins will be worn on the left shirt pocket flap, one-half inch below the top of the pocket flap, centered in the outer 1/4 of the flap.

#### **1046.25 UNIFORM RANK INSIGNIA**

1. Uniformed deputies shall wear the following appropriate insignia:
  - (a) Sheriff-Coroner: Four (4) joined silver stars
  - (b) Undersheriff: Three (3) joined silver stars
  - (c) Assistant Sheriff: Two (2) joined silver stars
  - (d) Commander: One (1) silver star
  - (e) Captain: Two (2) silver bars
  - (f) Lieutenant: Single silver bar
  - (g) Sergeant: Three (3) stripe chevron
  - (h) Investigator: Two (2) stripe chevron
  - (i) Master Field Training Officer: One (1) stripe chevron
2. Dress Jacket

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- (a) The Department does not authorize the wear of the dress "Ike" jacket except for the Chaplain classification.
- 3. Patrol Jacket
  - (a) Sergeant: Chevrons shall be worn on both jacket sleeves. They shall be located vertically centered on the jacket shoulder strap one half inch below the Department shoulder patch.
  - (b) Investigator: Chevrons shall be worn on both jacket sleeves. They shall be located vertically centered on the jacket shoulder strap one half inch below the Department shoulder patch.
  - (c) Master Field Training Officer: Chevrons shall be worn on both jacket sleeves. They shall be located vertically centered on the jacket shoulder strap one half inch below the Department shoulder patch.
- 4. Shirts
  - (a) The insignia of grade, shall be worn on both sides of the collar of the Class "A," Class "B" and Class "C" shirt. The Sheriff-Coroner, Undersheriff, Assistant Sheriffs and Commanders insignia will be centered between the top and bottom edge of the collar, with the leading or forward edge of each insignia being approximately one inch from the front edge of the collar. One ray of each star shall point toward the top edge of the collar.
  - (b) Captain: Two joined silver bars on each side of the shirt collar, with the front edge of the bar three-eighths inch from and parallel with the front edge of the collar and centered on the collar.
  - (c) Lieutenant: Single silver bar on each side of the shirt collar, with the front edge of the bar one-half inch from and parallel with the front edge and centered on the collar.
  - (d) Sergeant: Chevrons shall be worn on both shirt sleeves. They shall be located vertically centered on the shirt crease one-half inch below the Department patch.
  - (e) Investigator: Chevrons shall be worn on both shirt sleeves. They shall be located vertically centered on the shirt crease one-half inch below the Department patch.
  - (f) Master Field Training Officer: Chevrons shall be worn on both shirt sleeves. They shall be located vertically centered on the shirt crease one-half inch below the Department shoulder patch.

#### **1046.26 DEPARTMENT SHOULDER PATCHES**

The appropriate Department issued shoulder patch shall be worn with all Class uniforms when the patch is required.

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#### **1046.27 DEPARTMENT NAME TAPES AND PLATES**

All uniformed personnel shall wear the Department issued name badge on the shirt or the jacket per Penal Code § 830.10.

##### **1046.27.1 USE OF TEMPORARY IDENTIFICATION NUMBER (TIN)**

During Mobile Field Force (MFF) or Special Response Team (SRT) deployments, personnel may face credible threats, including doxing or targeted harassment. In these situations, the use of a Temporary Identification Number (TIN) may be authorized.

- Authorization must come from an Assistant Sheriff through the Department Commander.
- For planned deployments that require an Incident Action Plan (IAP), authorization for TIN use shall be documented in the IAP.
- When authorized, personnel may replace the standard velcro name tape or brass name plate with a Department-approved TIN name tape or name plate.
- This modification applies only for the duration of the specific assignment or operational period. Once the event concludes, personnel shall resume wearing their Department-issued name tape or name plate.
- All uniformed personnel who are deployed during these types of incidents shall have either their name or TIN displayed.

##### **1046.27.2 DOCUMENTATION AND ACCOUNTABILITY**

- When authorization for TIN use is granted by an Assistant Sheriff, the Department Commander shall document the approval in the CAD system.
- All Temporary Identification Numbers (TINs) shall be issued by the Quartermaster.
- The Quartermaster shall assign each TIN and maintain a permanent record of issuance in the Department's designated electronic tracking system.
- TIN records shall include the TIN number, the employee assigned, the date and time of issuance.
- TINs may be reissued to different employees for subsequent incidents once the prior assignment has concluded.
- If a TIN is released through a Public Records Act (PRA) request, the affected employee may request reassignment of a new TIN through the Quartermaster.
- The Quartermaster shall document the reassignment in Department Service system and retire the previously issued number from further use for that employee.
- The TIN name tape must be Department-approved in format, clearly legible, and consistent with this policy and the Department's Uniform Manual.

##### **1046.27.3 NON-UNIFORMED PERSONNEL IDENTIFICATION**

Non-uniformed personnel who are deployed during an incident involving the arrest or detention of an individual, or deployed for crowd control purposes, shall visibly display identification that

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identifies them as a member of the Department and includes either their name or badge number, or both (Penal Code § 13654).

The above requirement for non-uniformed personnel to visibly display identification does not apply to the following:

- An officer engaged in undercover operations or active investigative activities.
- An officer wearing personal protective equipment that prevents display.
- Exigent circumstances involving imminent danger to persons or property, or the escape of a perpetrator, or the destruction of evidence, including when the officer is responding to those circumstances while off-duty.
- A SWAT officer or other tactical team member when actively performing SWAT or tactical team duties.
- An officer engaged in protective detail activities of an elected official where display would compromise the safety, anonymity, or tactical effectiveness of the protection detail.

#### **1046.28 INDIVIDUAL FIRST AID KIT (IFAK)**

The IFAK is a resource to be used in emergency medical situations where traditional medical care (paramedics, nurses, doctors) is not available or is delayed. The IFAK is designed for self-care, buddy-care, or to treat any person(s) needing immediate lifesaving treatment. The IFAK is designed to help control severe bleeding. Its use must be accompanied by sound officer safety practices.

1. The IFAK shall consist of these essential elements:
  - (a) Latex medical gloves
  - (b) Sheers, J-hook or strap cutter
  - (c) Hemostatic gauze
  - (d) Compressed gauze pads
  - (e) Chest seals (self-adherent dressing designed for treating open chest wounds).
  - (f) Modular bandages
  - (g) Tourniquet(s)
  - (h) IFAK pouch
2. Member Responsibilities
  - (a) Personnel should have the IFAK readily available and easily accessible at all times in the field.
  - (b) Members are responsible for maintaining the IFAK and its essential contents.
  - (c) In addition to initial training (OCSO Dashboard Training Video), employees will also receive biennial training (CPR-First Aid) that addresses the IFAK policy.